



Annual PA/PTA Financial Report

MUST BE FILED WITH THE PRINCIPAL BY JUNE 30th

School Name: PS/IS 217

District or Borough: M, District 2

INCOME	
Income Source	Amount
Beginning Balance as of 7/1/2015	\$119,562.90
Membership Dues	\$N/A – see General Fund below
List below all other sources of income. List each fundraising activity separately. Include all gifts and contributions received. ¹ Amounts listed must be gross receipts, not profits.	
<i>e.g., Candy Sale, Picture Sale, Flower Sale, Green Market,</i>	
General Fund/Direct Appeal Contributions	\$73,099.18
Grants	\$12,500.00
Bake sales/popcorn sales	\$2,903.07
Book Fairs – Fall & Spring (through Scholastic)	\$17,279
BoxTops	\$511.70
Halloween Carnival	\$5,982.95
Movie Night	\$1,045.56
Saturday Marketplace (Farmer’s Market)	\$22,450.00
T-shirt sales/School Spirit Store	\$3,879.40
Cherrydale fundraiser (candy/products sale)	\$644.00
Afterschool club enrollment	\$11,945.00
Curriculum night – babysitting service	\$180.00
Sale of spare PTA cash register	\$50.00
Internet shopping income (Amazon)	\$1,454.68
International Dinner (May 2016)	\$7,011.68
Valentine’s Day Grams Sale	\$1,456.55
Christmas Tree Sale	\$2,700
School Supply Sale (for 2016-2017 school year)	\$6,789.25
Silent Auction (March 2016)	\$15,863.13
Winter Wonderland Dance (February 2016)	\$3,635.40
Total Income for the period	
\$191,380.55+\$3,797.17=\$195,177.72	

¹ Attach a page containing additional lines, if needed to account for all sources of income.

EXPENSES	
Expenses² – Itemize each expense incurred during the period on a separate line. A single fundraising activity may involve more than one expense. Include PA/PTA donations to the school and identify the purpose for all donations. ³	Amount
<i>e.g., Payment to ABC Photography for picture sale services, postage for PA/PTA mailings, PA/PTA literature printing costs, etc.</i>	
Reimbursement to [redacted] International Dinner & PTA Tables	\$694.61
Reimb. to [redacted] -Int'l dinner, printing, concert & PTA supplies	\$165.90
Reim. to [redacted] -printing expenses	\$209.46
Mainstreet Theater & Dance – ballroom dance enrichment	\$1,200.00
Universal Musical Instruments – music program	\$1,397.04
Main Street Sweets – PTA Welcome Back Breakfast for Parents	\$400.00
Reimb. to [redacted] – prizes for student Boxtops winners	\$60.00
Chargeback from bank for check to PTA that bounced & fee	\$310.00
Reimb. to [redacted] – PBIS store	\$313.45
Moriah Trenk (pianist for spring concert)	\$740.00
Withdrawal for book fair change (paid back in fair proceeds)	\$400.00
Reimb. to [redacted] for movie night-pizza & expenses	\$141.94
Reimb. to [redacted] for printing (\$365.20) & PTA op. expenses	\$737.35
Debra J. Orenstein (yoga/movement enrichment program)	\$1,820.00
Reimb. to [redacted] -librarian job posting advertisement	\$45.00
Total Expenses for the period \$8,634.75+\$105,220.50=\$113,855.25	

FUND BALANCE AS OF 6/30/20₁₆		
Total Income (including Beginning Balance) – Total Expenses = Fund Balance		
Total Income from Page 1:	Total Expenses from Page 2:	Fund Balance:
\$119,562.90+\$195,177.72=\$314,740.62	-	=
	\$113,855.25	\$200,855.37

Date Annual Financial Report was distributed to Members: June 30, 2016	
Date Annual Financial Report was distributed to the Principal: June 30, 2016	
Prepared By (print): Taryn A. Merkl	
President Signature: _____	Date: June 30, 2016
Treasurer Signature: _____	Date: June 30, 2016

² Expenses are any payments for goods or services provided to a vendor, store, business, etc., including reimbursements to members following the submission of receipts for out of pocket expenses.

³ Attach a page containing additional lines, if needed to account for all expenses.

PS/IS 217 PTA Income, July 1, 2015-June 30, 2016
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Income	Amount
Field Day T-shirt sales	\$3,515.00
Tea collection sale fundraiser	\$54.17
International Film Festival fundraiser	\$228.00
Subtotal	\$3,797.17

PS/IS 217 PTA Expenses, July 1, 2015-June 30, 2016

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Expense	Amount
Scholastic Book Fair – Fall Book Fair	\$8,609.67
Reimb. to ██████ for printing (\$103.15) & Halloween Carnival expenses (\$18.72)	\$121.87
Reimb. to ██████ for Halloween Carnival expenses	\$296.05
Reimb. to ██████ for PTA popcorn popper and popcorn supplies	\$262.73
Reimb. to ██████ for payment for inflatables for Halloween Carnival	\$555.00
InnerWorkings – payment for PS/IS 217 T-Shirts for School Spirit Store	\$2,102.00
Reimb. to ██████ for Halloween Carnival expenses (\$57.60) & supplies for welcome-back folders for families	\$155.09
Reimb. to ██████ for supplies (\$62.36), Raz kids licenses (\$569.70) & school beautification supplies	\$661.39
Scholastic Book Fair – Magazines for school (\$40.68) & book fair proceeds (\$10)	\$50.68
Mari Miyoshi – Professional Development for teachers (Brain Gym)	\$750.00
Reimb. to ██████ (lanyards for teachers – teacher appreciation)	\$376.05
Reimb. to ██████ for PBIS Store supplies	\$263.23
Reimb. to ██████ for Library expenses	\$192.32
Bricks for Kidz (afterschool program)	\$2,025.00
Reimb. to ██████ for bake sale expenses (\$40), Halloween Carnival supplies (\$13.50) & paper/printing (\$187)	\$240.50
Reimb. to ██████ for PTA supplies (\$21.77) & teacher appreciation expenses (\$22)	\$43.77
PODS Enterprises (POD for Christmas tree storage for Christmas Tree sale)	\$507.99
Reimb. to ██████ for Halloween Carnvial expense	\$32.35
Reimb. to ██████ for WinterWonderland Dance expense (\$170), bake sale expenses (\$118.64) & teacher appreciation expenses (\$83.71)	\$372.35
Gym supplies (balls, etc.) – reimbursement to ██████	\$531.87
Stop payment fee for check that was not delivered by USPS – bank charge	\$35.00
Reimb. to ██████ – PTA supplies	\$65.70
Reimb. to ██████ – teacher appreciation expenses	\$58.74
Payment to Bayliss & Geist – PTA insurance	\$615.00
Payment to Studio in a School (enrichment program)	\$8,100.00
Reimb. to ██████ -printing (\$15.00) & rack for lost & found (\$83.81)	\$98.81
Payment to Manhattan Park for Room Rental & Security Deposit for Silent Auction at Manhattan Park Theater	\$1,500.00

PS/IS 217 PTA Expenses, July 1, 2015-June 30, 2016

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Expense	Amount
Payment to R&M Letter Graphics for Laminating Film for school (school supplies)	\$813.07
Payment to Ages Events – Winter Wonderland Dance expense	\$355.00
Reimb. to ██████ – pizza for movie night	\$70.77
Reimb. to ██████ – silent auction expense (2014-2015 auction) (\$240) & printing (\$52.08)	\$292.08
Payment to Debra Orenstein – for yoga/movement enrichment	\$4,680.00
Reimb. to ██████ – PTA operational supplies for Sotheby’s Art show	\$40.02
Reimb. to ██████ – Teacher appreciation: lanyards	\$31.00
Reimb. to ██████ – Popcorn sale expenses (\$97.39) & PTA supplies (\$49.99)	\$147.38
Reimb. to ██████ – Auction signs (\$12.36); Paper for flyers (\$41.32); Popcorn sale expenses (\$37.96); Printing (\$133.76)	\$225.40
Reimb. to ██████ – Auction supplies (decorations, tablecloths, wristbands)	\$204.42
Reimb. to ██████ – Supplies-school storage bins (\$509.41); Art supplies (\$147.27); Teacher planning meeting expenses (\$91.65)	\$748.33
Reimb. to ██████ – Valentine’s grams sale - supplies (\$495.34); school supplies (\$28.99)	\$524.33
Reimb. to ██████ – Auction expenses (\$298.75); Winter Wonderland Dance (\$382.84); pi day pies (\$39.92); school beautification supplies (\$20.73)	\$742.24
Payment to Follett - Library equipment	\$746.43
Payment to DJs at Work – for Winter Wonderland Dance	\$375.00
Reimb. to ██████ – Auction expenses (\$39.28); PBIS store supplies (\$213.59); PTA supplies – paper & toner (\$110.80)	\$363.67
Payment to The Wire – advertising for Silent Auction	\$265.00
Payment to Boost Promotions – Bag tags for school supply sale	\$506.95
Reimb. to ██████ – Snacks for Saturday Academy (\$14.56); School supplies (\$279.51)	\$294.07
Reimb. to ██████ – Coffee for coffee with the principal (\$260); folders for orientation (\$43.50)	\$303.50
Reimb. to ██████ – Field day expenses (\$385); PBIS store supplies (\$172.38); printing of advertisements for the Red Bus (\$188)	\$745.38
Payment for Room Rental at Manhattan Park for International Dinner	\$600.00
Payment to Crown Awards for trophies for PE program	\$334.25
Payment to Debra Orenstein – for yoga/movement enrichment	\$3,120.00
Payment to Main Street Sweets – for teacher appreciation gift certificates	\$400.00
Reimb. to ██████ – Square reader for PTA (\$54.38); popcorn	\$236.21

PS/IS 217 PTA Expenses, July 1, 2015-June 30, 2016

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Expense	Amount
sale supplies (\$181.83)	
Payment to Main Street Theater & Dance Alliance for enrichment programming	\$9,400.00
Stop payment fee for check that was not delivered by USPS – bank charge	\$35.00
Reimb. to ██████ – PTA supplies (chrome cart)	\$76.20
Reimb. to ██████ – doughnuts for coffee with the Principal	\$79.92
Payment to Main Street Theater & Dance Alliance for enrichment programming (ballroom dance)	\$1,350.00
Payment to Lakeshore – carpets for the classrooms (school beautification)	\$6,904.28
Payment to PS/IS 217 – reimbursement for math materials (\$1,258.24); test prep materials and agendas for students (\$2,658.37)	\$3,916.61
Reimb. to ██████ – Auction expense	\$240.00
Reimb. to ██████ – Supply sale items (\$366.88); popcorn supplies (\$38.52)	\$405.40
Payment to caterer for teacher appreciation luncheon	\$730.00
Payment to Silvana Alves Gomes (interpreter for state testing)	\$420.00
Payment to Handwriting Without Tears (handwriting curriculum supplies)	\$1,878.73
Payment to School Outfitters (chairs for music program)	\$6,520.94
Payment to Scholastic Book Fairs – Spring Book Fair	\$9,471.28
Payment to Studio in a School (enrichment program)	\$10,912.50
Reimb. to ██████ – supplies for International Dinner	\$146.33
Payment to Schoolmate – agendas for school supply sale	\$1,137.50
Payment to Broadreach books – library books	\$477.00
Reimb. to ██████ – food & pens for Silent Auction	\$423.16
Reimb. to ██████ – dictionaries for testing	\$14.64
Reimb. to ██████ – prizes for International Dinner	\$38.11
Reimb. to ██████ – Field day expenses (\$146.87); popcorn/bake sales supplies (\$25.97); PTA supplies (\$31.92)	\$204.76
Reimb. to ██████ – International dinner supplies (\$104.54); paper/printing supplies (\$49.74); printing (\$222.49)	\$376.77
Reimb. to ██████ – Whiteboard for front office (\$997.13); postage (\$18.80); bake sale supplies (\$140.64)	\$1,156.57
Reimb. to ██████ – Field Day supplies (\$17.50); PBIS store supplies (\$164.00); hand sanitizer for cafeteria (\$83.58)	\$265.08
Roosevelt Island Operating Corporation – Field Day Permit	\$270.00
Reimb. to ██████ – Fans for classroom (school improvement)	\$1,749.65
Reimb. to ██████ – Field day expenses (\$93.09); PTA supplies (\$139.33)	\$232.42
Reimb. to ██████ – International Dinner expenses	\$320.48

PS/IS 217 PTA Expenses, July 1, 2015-June 30, 2016
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Expense	Amount
Universal Musical Instruments	\$279.51
Subtotal	\$105,220.50