



Annual PA/PTA Financial Report

MUST BE FILED WITH THE PRINCIPAL BY JUNE 30th

School Name: PS/IS 217

District or Borough: M, District 2

INCOME	
Income Source	Amount
Beginning Balance as of 7/1/2016	\$200,885.37
Membership Dues	\$N/A – See General Fund below
List below all other sources of income. List each fundraising activity separately. Include all gifts and contributions received. ¹ Amounts listed must be gross receipts, not profits.	
<i>e.g., Candy Sale, Picture Sale, Flower Sale, Green Market, etc.</i>	
General Fund/Direct Appeal Contributions	\$68,981.13
Grants	\$10,500
Bake sales	\$1,183.59
Book Fairs – Spring & Fall (through Scholastic)	\$15,487.06
Box Tops	\$672.70
Fall Festival	\$6,089.48
Movie Nights	\$1,517.10
Saturday Marketplace (farmer’s market)	\$29,020
T-shirt Sales / School Spirit Store	\$2,964.29
School Supply Sale	\$10,765.00
Popcorn Sales	\$1,704.06
Curriculum Night – babysitting service	\$168.00
Winter Dance	\$3,613.62
Internet shopping income (Amazon)	\$211.89
Donation from Building in Community	\$5,000
Total Income for the period	
\$157,877.92+\$52,313.88=\$210,191.80	

¹ Attach a page containing additional lines, if needed to account for all sources of income.

EXPENSES

Expenses ² – Itemize each expense incurred during the period on a separate line. A single fundraising activity may involve more than one expense. Include PA/PTA donations to the school and identify the purpose for all donations. ³	Amount
<i>e.g., Payment to ABC Photography for picture sale services, postage for PA/PTA mailings, PA/PTA literature printing costs, etc.</i>	
Payment to Salvadori Urban Architecture (enrichment) (July 2016)	\$17,000
Payment to Creative Alternatives for 217 T-shirts	\$2,683.50
Reimb. to [redacted] for T-shirt printing (school spirit store)	\$165.00
Reimb. to [redacted] (\$12-teacher app'n & \$21.56 Fall Fest.)	\$33.56
Withdrawal of \$400 cash for bookfair starter cash (redeposited)	\$400.00
Payment to Main Street Sweets for welcome back breakfast	\$445.00
Reimb. to [redacted] for advertisement for teacher	\$45.00
Reimb. to [redacted] for popcorn sale supplies	\$61.82
Reimb. to [redacted] (\$500-field day ice cream, \$22.44-PTA supplies; \$112.84-welcome back packet supplies, \$303.82-	\$968.47
teacher calendars & \$29.37-popcorn sale supplies)	\$
Payment to iDig2Learn (gardening enrichment) (for 2014-2016)	\$5,100.00
Payment to Innerworkings for 217 T-shirts (school spirit store)	\$2,091.88
Reimb. to [redacted] for school supplies	\$260.54
Payment to Scholastic (bookfair money)	\$7,735.79
Total Expenses for the period	
\$36,990.56+\$185,429.33=\$222,419.89	

FUND BALANCE AS OF 6/30/2017

Total Income (including Beginning Balance) – Total Expenses = Fund Balance

Total Income from Page 1:	-	Total Expenses from Page 2:	=	Fund Balance:
\$210,191.80		\$222,419.89		\$188,657.28
(+\$200,885.37)=\$411,077.17				

Date Annual Financial Report was distributed to Members:

Date Annual Financial Report was distributed to the Principal:

Prepared By (print): Benjamin Torrance, Treasurer

President Signature:

Date:

Treasurer Signature: 

Date: 30 June 2017

² Expenses are any payments for goods or services provided to a vendor, store, business, etc., including reimbursements to members following the submission of receipts for out of pocket expenses.

³ Attach a page containing additional lines, if needed to account for all expenses.

**PS/IS 217 PTA
Annual Financial Report, July 2016-June 2017
Income Continuation Sheet**

Tea Collection Fundraiser	\$57.10			
Fall Talent Show	\$720.80			
Mets Game Community Building event / fundraiser	\$9,337.63			
Winter Concert (Donations & Bake Sale)	\$1,489.23			
International Dinner	\$7,099.40			
Valentine Grams Sale	\$1,190.59			
Xmas Tree Fundraiser - Payment from sale manager	\$3,500.00			
Spring Fling & Silent Auction	\$20,718.58			
International Film Festival Fundraiser	\$228.00			
Spring Concert (Donations & Bake Sale)	\$1,125.75			
Read-a-thon	\$3,896.54			
Field Day (T-shirt sales)	\$2,496.00			
Middle School Dance	\$454.26			
Subtotal	\$52,313.88			

**PS/IS 217 PTA
Annual Financial Report, July 2016-June 2017
Expense Continuation Sheet**

Withdrawal for starter cash for Fall Festival (redeposited with proceeds)	\$200.00			
Payment to Schoolkidz for school supply sale	\$2,335.64			
Payment to Lakeshore for school carpets (school beautification)	\$2,122.90			
Reimb. to [redacted] for supplies for Fall Festival	\$121.86			
Reimb. to [redacted] or awards for school wrestling team	\$463.09			
Reimb. to [redacted] (\$646-T-shirt printing & \$69.00-printing expense)	\$715.00			
Reimb. to [redacted] for printing expenses at Mendez printing	\$274.41			
Reimb. to [redacted] for printing (\$115) & paper for PTA room (\$9.99)	\$124.99			
Reimb. to [redacted] for printing event signs	\$15.54			
Reimb. to [redacted] for bouncy house for Fall Festival	\$555.00			
Payment to Studio in a School (art enrichment program)	\$900.00			
Payment to NY Mets (NY Mets Spring fundraiser)	\$500.00			
Reimb. to [redacted] for Raz-Kids licenses bill (literacy enrichment)	\$1,189.30			
Reimb. to [redacted] for supplies for school PBIS store	\$320.43			
Payment to Stephen Carney Musical Instruments (instrument repair-music)	\$165.00			
Reimb. to [redacted] for supplies for School Spirit Store	\$30.66			
Reimb. to [redacted] for supplies for Fall Festival (\$529.90) & PTA supplies (new tables, etc.) (\$299.53)	\$829.43			
Reimb. to [redacted] for food for Pre-K & K orientation (June 2016)	\$83.90			
Reimb. to [redacted] for permit for welcome back picnic (fall 2016)	\$90.00			
Payment to Learning Leaders for training/volunteer background checks	\$2,000.00			
Payment to NY Mets (NY Mets Spring fundraiser)	\$305.00			
Reimb. to [redacted] for permit for MS softball game	\$56.25			
Reimb. to [redacted] for popcorn sale supplies	\$82.77			
Reimb. to [redacted] for DJ deposit for Winter Dance (Feb. 2017)	\$195.00			
Reimb. to [redacted] for new popcorn popper (PTA supply) (\$168.20), supplies for PTA food sale (\$109.89), paper for PTA room/flyers (\$53.38), popcorn sale supplies (\$46.93) & PTA operating expense - license for email blast program (Madmimi) (\$156.78)	\$535.18			
Reimb. to [redacted] for supplies for food sale at Talent Show	\$91.34			
Payment to Universal Musical Instruments (music program)	\$878.90			
Payment to PODS for POD rental for Christmas Tree sale	\$573.23			
Reimb. to [redacted] for movie night expenses (\$121) & welcome back picnic supplies (\$124)	\$245.00			
Reimb. to [redacted] for lanyards for teachers (teacher appreciation)	\$30.00			
Payment to NY Mets (NY Mets Spring fundraiser)	\$480.00			
Reimb. to [redacted] for supplies for School Spirit Store	\$28.51			
Reimb. to [redacted] for 217 hoodies for teachers (teacher appreciation) (\$938.92), PTA supplies (\$59.99)	\$998.91			
Payment to Stephen Carney Musical Instruments (instrument repair-music)	\$310.00			
Reimb. to [redacted] for pizza for Talent Show food sale	\$100.00			
Reimb. to [redacted] for school supplies (\$334.50) & teacher meeting/lunch (\$64.88)	\$399.38			
Payment to Main Street Theatre & Dance Alliance (5th grade musical theater enrichment) (January 2017)	\$3,350.00			
Payment to Main Street Theatre & Dance Alliance (3rd grade African Dance enrichment)	\$3,795.00			
Payment to Roosevelt Island Music Together (PreK & K enrichment)	\$3,000.00			
Reimb. to [redacted] (winter dance expenses)	\$55.78			

Reimb. to [REDACTED] for art room sink & coat hooks (\$260.95), enrichment planning meeting expenses (\$16), PD planning lunches (\$152.47), science supplies (\$75.97) & band expenses (\$45)	\$550.39
Reimb. to [REDACTED] for School Spirit Store T-shirt printing (\$562.50) & Talent Show food sale expenses (\$55.34)	\$617.84
Reimb. to [REDACTED] for Silent Auction expense	\$41.60
Reimb. to [REDACTED] for supplies for PBIS store	\$408.90
Reimb. to [REDACTED] for printer toner (\$79.99), printing expenses for the Talent Show (\$7.00), and printing for the Christmas Tree Sale	\$94.49
Reimb. to [REDACTED] for purchase of customized teacher appreciation gift (hoodies)	\$938.92
Payment to the Wire for advertisement	\$185.00
Payment to Y. J. Low (pianist for winter concert)	\$180.00
Reimb. to [REDACTED] for food for winter concert bake sale (empanadas)	\$180.00
Reimb. to [REDACTED] for Valentine Gram supplies (\$450.80), school supplies (\$52.17)	\$502.97
Payment to A. Goldgeir (pianist for concert)	\$60.00
Payment to Wenger for new risers (for chorus) (music program)	\$7,705.00
Bounced check for Winter Dance + Chargeback fee (\$10)	\$35.00
Payment to NY Mets (NY Mets Spring fundraiser)	\$320.00
Payment to Bricks for Kidz (afterschool program bill for 2015-2016 school year)	\$4,935.00
Reimb. to [REDACTED] for mailmerge software (for tax letters)	\$24.00
Reimb. to [REDACTED] for classroom supplies	\$159.95
Reimb. to [REDACTED] for professional development expense (\$163.31) & books/subscriptions (\$177.93)	\$341.24
Reimb. to [REDACTED] for food for Family Fun Night sale	\$94.78
Payment to Positive Promotions (for PBIS programming)	\$236.20
Payment to Ages Events (Winter Dance DJ)	\$580.00
Payment to Loren Bennick Productions (for PBIS Assembly)	\$1,700.00
Payment to Bayliss & Geist (PTA insurance broker)	\$568.00
Payment to Main Street Theatre & Dance Alliance (3rd grade African Dance enrichment) (March 2017)	\$3,550.00
Reimb. to [REDACTED] for professional development working lunch	\$41.24
Payment to Roosevelt Island Music Together (PreK & K enrichment)	\$2,250.00
Reimb. to [REDACTED] for tax filing fee (Form 990)	\$35.00
Payment to Movie Licensing USA (for movie night movie licensing)	\$510.00
Payment to Universal Musical Instruments (music program)	\$699.50
Reimb. to [REDACTED] for supplies for Middle School PBIS reward	\$102.40
Payment to D. Orenstein (yoga & movement enrichment program)	\$2,600.00
Payment to Studio in a School (Grade 4 art enrichment program)	\$4,725.00
Payment to Stephen Carney Musical Instruments (instrument repair-music)	\$550.00
Payment to NY Inflatables (Spring fling/silent auction bounce house)	\$500.00
Payment to Laughing Octopus ("Bubblemania" show for Spring Fling)	\$550.00
Payment to Salvadori Center (3rd grade architecture enrichment)	\$4,537.50
Reimb. to [REDACTED] for library stamp	\$9.79
Reimb. to [REDACTED] for teacher lunch meeting (professional development)	\$27.56
Reimb. to [REDACTED] for paper (\$75.50), Popcorn sale supplies (\$172.74), Juice boxes for popcorn sale (\$19.58), classroom supplies (\$27.51) & pizza for family math night pizza sale (\$47.46)	\$342.79
Reimb. to [REDACTED] for new PTA tables from Costco (PTA equipment)	\$489.84

Reimb. to [redacted] for Winter Dance face paint (\$41), food for Winter Dance food sale (\$68.78), office supplies (\$31.98), ball cart (\$217.27), popcorn sale supplies (\$149.12) & math night pizza (\$209.04)	\$717.19
Reimb. to [redacted] for purchasing Mets tickets for Mets community builder/fundraiser	\$6,420.00
Payment to Main Street Theatre & Dance Alliance (Middle School theater games enrichment)	\$2,925.00
Reimb. to [redacted] (science supplies)	\$44.70
Reimb. to [redacted] for professional development working lunch	\$59.71
Reimb. to PS/IS 217 for MS pizza lunch (for test prep)	\$87.00
Reimb. to [redacted] or PTA office supplies (\$106.11) & PTA room cleaning supplies (\$8.68)	\$114.79
Reimb. to [redacted] for science lab supplies	\$13.46
Reimb. to [redacted] for math night prizes	\$57.90
Reimb. to [redacted] for purchasing Mets tickets for Mets community builder/fundraiser	\$128.00
Reimb. to [redacted] for paper (\$70.30) & printing for the Spring Fling/Silent Auction (\$125.80)	\$196.10
Reimb. to [redacted] for supplies for Spring Fling/Silent Auction (\$84.74) & Printing for Spring Fling (\$160.85)	\$245.59
Reimb. to [redacted] for art supplies	\$408.56
Reimb. to [redacted] for books (\$329.92), coding dots (\$17.76) & teacher professional development/working lunch (\$112.26)	\$459.94
Reimb. to [redacted] for purchasing Mets tickets for Mets community builder/fundraiser	\$544.00
Reimb. to [redacted] for school supplies (\$15.99), ad for teacher position (\$45), security deposit & rental fee for Manhattan Park for International Dinner (\$1,503.20)	\$1,564.19
Payment to Roosevelt Island Music Together (PreK & K enrichment)	\$4,650.00
Reimb. to [redacted] for Silent Auction supplies/expenses	\$173.32
Payment to D. Orenstein (yoga & movement enrichment program)	\$2,600.00
Reimb. to [redacted] for movie night expenses	\$258.10
Reimb. to [redacted] for planners for teachers (\$328.74), pies for Middle School pi day (\$79.84), pizza for Spring Fling (\$68) & school beautification (Flags) (\$21.10)	\$497.68
Payment to Shiffler Equipment for new cafeteria tables	\$29,574.43
Payment to DanceWave (2nd grade dance enrichment)	\$3,600.00
Reimb. to [redacted] for learning leaders refreshments	\$53.93
Payment to Perfection Learning Corp. for common core books	\$15,460.58
Reimb. to [redacted] for assessment materials	\$146.00
Reimb. to [redacted] for trophies for Middle School	\$410.10
Reimb. to [redacted] or Learning Leaders appreciation (\$92.49), field day expenses (\$140.45), and PTA supplies (\$54.49)	\$287.43
Reimb. to [redacted] for Spring Fling/Silent Auction printing (\$24.65), orientation printing (\$77), PTA business cards printing (\$21.76), International Dinner printing (\$20) & teacher appreciation luncheon expense (\$11.04)	\$154.45
Reimb. to [redacted] or test prep materials (\$66.50) & professional development materials (\$290.55)	\$357.05
Reimb. to [redacted] for International Dinner expenses	\$483.85
Reimb. to [redacted] for teacher appreciation luncheon (charged)	\$832.00
Payment to Salvadori Center (MS architecture enrichment)	\$18,000.00
Reimb. to [redacted] for food purchase for Spring Fling/Silent Auction	\$104.91
Payments to Creative Alternatives (Field Day T-shirts)	\$1,949.00

Reimb. to [REDACTED] for Readathon rewards	\$81.45
Reimb. to [REDACTED] for MS Dance food (\$151.41) and PTA supplies (\$84.71)	\$236.12
Reimb. to [REDACTED] for travel expense for Middle School Leadership Council meeting	\$20.00
Reimb. to [REDACTED] for Memorial plaque for Ms. Alvarez & award certificates	\$29.26
Reimb. to [REDACTED] for professional development working lunch	\$60.53
Reimb. to [REDACTED] for art supplies	\$260.57
Reimb. to [REDACTED] for books for Professional Development	\$1,462.80
Reimb. to [REDACTED] for field day snacks (\$154.66), Teacher Appreciation week gift (217 umbrellas) (\$477.53), cot sheets for Pre-K school supply sale (\$195.62), equipment for Field Day (tug-o-war rope, buckets, sponges, water balloons) (\$311.55) & expenses for 8th Grade graduation gift bags (\$25.93)	\$1,165.29
Reimb. to [REDACTED] for teacher appreciation week expense (\$28.49), Tablecloths (PTA supplies) (\$102.22), MS Dance expense (\$285), Field Day expenses (\$50.21), Orientation folders (\$14.90), Juice boxes (\$39.17), Outdoor enclosed bulletin board (\$1,111.31) & popcorn supplies (\$139.18)	\$1,770.48
Payment to Scholastic for Spring Book fair sales & teacher wish list books for classroom libraries (\$1,340.18)	\$8,711.07
Reimb. to [REDACTED] for spring concert drinks	\$36.66
Payment to Universal Musical Instruments (music program)	\$70.00
Reimb. to [REDACTED] for Professional Development texts and working PD lunch	\$157.20
Reimb. to [REDACTED] for MS concert pizza	\$394.00
Payment to D. Orenstein (yoga & movement enrichment program)	\$1,300.00
Payment to Main Street Theatre & Dance Alliance (5th grade ballroom dance enrichment)	\$1,515.00
Payment to Main Street Theatre & Dance Alliance (Middle School theater games enrichment)	\$2,925.00
Payment to K. Pillmeier for testing kit	\$50.00
Payment to D. Falcone for International Dinner expenses	\$82.75
Payment to T. DeBenedictis for Field Day expenses/supplies	\$144.89
Payment to Schoolmate for agenda printing (school supply sale)	\$850.00
Subtotal	\$185,429.33